



**TENPIN  
BOWLING  
ASSOCIATION OF  
WESTERN  
AUSTRALIA INC**



Department of  
Local Government, Sport  
and Cultural Industries



**TBAWA STATE TEAM SELECTION POLICY**

## PREFACE

Welcome

Our documents, charters, policies and procedures are reviewed annually or as required. If you have any feedback or find a discrepancy in our documents can you, please email us or contact us on our website so we can rectify the error. Please be mindful that all changes will be tabled at the next executive meeting to be reviewed.

TBAWA supports all competitions hosted by Zone Bowling, Independent Centres, Tenpin Bowling Australia and local associations. We uphold both the state's and national constitutions and all rules and regulations outlined by Tenpin Bowling Australia and other associated acts or regulations.

TBAWA is committed to providing and supporting events for all ages and promotes an alcohol and smoke free environment at all of our events including sponsored events. TBAWA recognises equal opportunities for all members and volunteers and encourages participation across all divisions. TBAWA will not promote or tolerate bullying or violence by members or official, or against both athletes, volunteers and spectators.

The State government through the Department of Local Government, Sport and Cultural Industries is a major supporter of Tenpin Bowling Association Inc, in Western Australia. Sport and recreation builds stronger, healthier, happier and safer communities

Please help us in our commitment to our members and promote the values of our sport

Thank you



*Tahnee Ridley*

Tenpin Bowling WA President

<https://www.tenpinwa.org>

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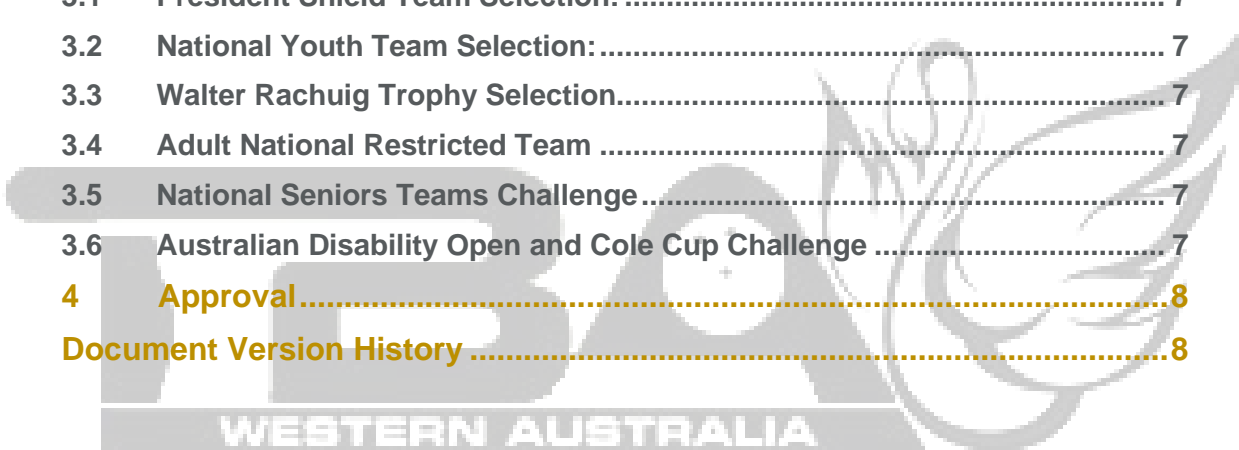
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## 1 Introduction

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### 1.1 Purpose

To develop and provide a clear and transparent framework for the criteria. TBAWA has endorsed the National Sporting Organizations' (TBA) State Team Policy as the minimum requirement for any athlete in any division that wishes to participate in a State Team. This policy is for President Shield, Rachuig, Seniors, Adults, Youth and Disabilities.

### 1.2 Objectives

The objectives of this policy is to

- Outline the process for appointment of each state team and any specific criteria associated to the appointment
- Outline eligibility and roll-off requirements to secure a place in a state team division
- Outline the selection criteria and appeals process for athletes including request for exemptions
- Provide guidance and understanding of the selection process for transparency and fairness and in the appointment of a panel. This includes any fees if applicable



## 2 Selection Framework

All full roll-off of ALL state teams shall be conducted as outlined on the TBAWA calendar. The TBAWA calendar shall be available when requested and on the website.

### 2.1 Roll-Off Nominations

Athletes seeking to be part of a State Team shall complete all sections of the application form and return the completed form to the TBAWA secretary (either via mail or email) by the due date indicated on the nomination form, including any nomination fee required.

- No forms will be accepted after the closing date

### 2.2 Eligibility

All athletes must comply with the following to be eligible for selection

- Have completed and submitted their nomination roll-off form, and paid their nomination fee, prior to the closing date.
- Be a fully financial member of TBA and have not outstanding Debt to either TBA or TBAWA.
- Must not be serving any penalty previously imposed that prevents state representation.
- Prospective team members must have completed an All Events in the State Championships, for the year they are applying for, or be available to compete in the WA State Championships whichever comes first.
- Prior exemption shall be applied for and approved prior to an athlete being selected
- Complete a TBAWA Medical Form and be medically fit for National competition and interstate travel (if applicable).

### 2.3 Selection Criteria

The criteria used for selection of the teams will include, but not be limited to the following

- Nomination form received, and athlete competed in the roll-off for the division in which they wish to compete in. This shall be waived if approved for exemption from TBAWA is granted
- Must have bowled a minimum of 18 games prior to leaving with the State Team in October
- General health and physical ability in relation to the requirements of the event
- Skills and knowledge of the sport, including but not limited to the rules and Code of Ethics
- Team cohesiveness and balance
- Previous Behavior at representative level

### 2.4 Announcement of Teams

Individuals will be advised via email when they have been selected in a representative team. This notification will occur no later than the cut-off date provided for notification of final teams to the TBA office.

### 2.5 Exemptions

- Under section 7(e) of TBA Australia Restricted, Youth, Seniors, Rachuig and Shield Team Polices athlete may apply for an exemption to the Roll-off.
- Athletes who wish to remain eligible for State Team selection must complete ALL requirements as outlined above. If an athlete is unable to complete any of the eligibility requirements, they must apply for an exemption, a minimum of 72 hours PRIOR to the event in question. If you are incapacitated and unable to contact the Secretary 72 hours prior to the even in question, then you must make contact at the earliest possible time and explain

your circumstances so that a decision can be made on whether your request for an exemption will be considered. All applications for exemption will be considered but they will only be granted in exceptional circumstances.

- Applications for exemptions must be submitted in writing to the TBAWA Board, with substantiating documents, and forwarded to the Secretary of TBAWA at [secretary@tenpinwa.org](mailto:secretary@tenpinwa.org) No applications for exemptions will be deemed official unless received in writing. Similarly, no exemption granted will be deemed official unless the applicant receives notification in writing.

### 2.6 Appeals

Athlete Appeal Procedure must meet the following points

- An athlete not gaining state team selection may lodge an appeal on the sole grounds that the State Team Selection Policy was not properly followed or implemented.
- An athlete wishing to appeal against the process of team selection must advise a member of the State Team Selection Panel in writing of their intention to appeal within 24 hours of the announcement of the team and must provide full detail of the reasons behind the grounds for an appeal.
- Should an appeal be lodged, the status of the announced team or position remains unconfirmed until the appeals process has been completed.
- Appeals in the first instance should be lodged with the State Team Selection Panel responsible for making the original selection.
- Should an appellant be dissatisfied with the answer received from the State Association, they should lodge a further and final appeal with TBA.
- All communications between the appellant and the relevant State Team Selection Panel must be in writing. Alleged verbal communications will not be taken into consideration in any appeals.
- Only those persons comprising an Appeals Panel will be permitted to sit on the panel.
- Others with relevant information can be called to address the panel with their witness statements.
- The TBAWA State Board must see to the creation of an independent Appeals Panel, comprised of members who have not been involved in the selection process at that time. Persons associated with the original selection will not be permitted to make any attempt to sway the appeals process, either by communicating with the Appeals Panel members or addressing the panel prior to any proceedings taking place where that person is called to give testimony.
- No person is eligible to be appointed to the Appeals Tribunal if he or she is in any way related to the appellant or any member of the State Team Selection Panel.
- The Appeals Panel will convene a hearing within 14 days after receipt of the submission of the grounds of appeal.
- The Appeal Hearing will be between the athlete (Appellant) and an advocate and the Appeals Panel to discuss the grounds for appeal. Persons not nominated as part of the Appeal Hearing (either by the Appeals Panel or the Appellant) will not be permitted to attend.
- Prior to the hearing, A date will be provided for the provision of information and both the State Team Selection Panel and the Appellant will be expected to adhere to this date. No further information will be considered for the Appeal Hearing after this date. The State Team Selection Panel will provide the members of the Appeals Panel and the appellant with a written statement as to the reasons for the decision against which the appeal is made.
- The Appeals Panel, using the information obtained during this meeting, will then make a final decision regarding this appeal and will provide the appellant with a statement of the reasons for its decision within 14 days of the meeting. Once a decision has been handed down, the matter will be final, and no further correspondence will be entered into.

- Should an appellant be dissatisfied with the answer received from the Appeals Panel, they should lodge a further and final appeal with TBA.
- Should the process escalate to Tenpin Bowling Australia Limited, the findings of a TBA-appointed Appeals Tribunal will be final.

### **3 State Team Roll-Off**

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Each state team outlined below will take part in a roll-off event. Each state team division will vary between a qualifying roll-off or a full roll-off.

#### **3.1 President Shield Team Selection:**

A qualifying Roll-off is to be conducted in accordance with section 7d (iii) of the TBA Junior Interstate Shield Policy, where the first five highest pinfall bowlers in the roll-off in male and female Divisions will be declared as members of the President's Junior Interstate Shield Team. A further two will be selected for each Division. All bowlers that have submitted a nomination for the event are available for selection, providing they participated in the roll-off or were granted an exemption

#### **3.2 National Youth Team Selection:**

Full roll-off is to be conducted in accordance with section 7d (i) of the TBA National Youth Team Policy where the four highest pinfall bowlers in the roll-off in male and female Divisions will be declared the National Restricted Teams Challenge Team

#### **3.3 Walter Rachuig Trophy Selection**

A qualifying Roll-off is to be conducted in accordance with section 7d (iii) of the TBA Walter Rachuig Trophy Tournament Policy, where the first four highest pinfall bowlers in the roll-off in male and female Divisions will be declared as members of the Walter Rachuig Trophy Team. A further two will be selected for each Division. All bowlers that have submitted a nomination for the event are available for selection, providing they participated in the roll-off or were granted an exemption.

#### **3.4 Adult National Restricted Team**

Full roll-off is to be conducted in accordance with section 7d (i) of the TBA National Restricted Team Policy where the four highest pinfall plus handicap bowlers in the roll-off in male and female Divisions will be declared the National Restricted Teams Challenge Team

#### **3.5 National Seniors Teams Challenge**

A Full Roll-off is to be conducted in accordance with section 7d (i) of the TBA National Seniors Teams Challenge Policy, where the four highest pinfall bowlers in the roll-off in male and female divisions will be declared the Walter Rachuig Trophy Team.

#### **3.6 Australian Disability Open and Cole Cup Challenge**

A qualifying Roll-off is to be conducted, where the first five highest pinfall bowlers in the roll-off in male and female Divisions will be declared as members of the Australian Disability Open. A qualifying Roll-off is to be conducted, where the first five highest pinfall bowlers in the roll-off in male and female Divisions will be declared as members of the Cole Cup Challenge Team. A further two will be selected for both the Open and Cole Team. All bowlers that have submitted a nomination for the event are available for selection, providing they participated in the roll-off or were granted an exemption.

## 4 Approval


This State Team Selection Policy has been formulated in consultation with Tenpin Bowling Australia Limited. All amendments and/or reviews to this document needs to be approved by TBAL.

All policies are reviewed every two years or as business requires. All major changes and/or scheduled reviews will be tabled for discussions at the next executive meeting and endorsed by the board. Policies are tracked and reviewed as per the policy review schedule that is monitored by the Governance and Compliance Officer or the Secretary in the absence of a GCO, ensuring the M-files number is correct and the latest version is in M-files. Final approval is to be completed by the President.

### Endorsed:

Version no	Executive Member(s)	Date of Endorsement	Next Review
1.0	Amanda Ladlow	July 2017	-
2.0	Amanda Ladlow	July 2018	-
3.0	Sally Watson & TBA	July 2019	July 2021

### Approved:

<b>Name:</b>	Tahnee Ridley		
<b>Position title:</b>	TBAWA President		
<b>Signature:</b>		<b>Date:</b>	

### Document Version History

Version no	Primary author(s)	Description of version	Date completed
1.0	Amanda Ladlow	New and updated eligibility rules added	July 2017
2.0	Amanda Ladlow	New and updated Selectors rules added	July 2018
3.0	Sally Watson & TBA	New procedure rules added New and updated appeals process added	July 2019
3.1	Tahnee Ridley	No change, moved to new template	February 2020

### Register (office use only):

M File ID	Entering Person	Policy Register updated?	Date completed